

**SAN DIEGO CONVENTION CENTER CORPORATION  
REQUEST FOR PROPOSALS  
FOR  
POWER TRANSFORMER REPLACEMENTS  
RFP #26-1069**

**Issue Date:** December 1, 2025

**(Mandatory) Pre-Proposal Site Walk:** December 16, 2025, at 10:00 a.m. local time

**Pre-Proposal Question Deadline:** January 5, 2026, at 5:00 p.m. local time

**Corporation Response to Pre-Proposal Questions:** January 9, 2026, at 5:00 p.m. local time

**Proposal Deadline:** January 16, 2026, at 5:00 p.m. local time  
San Diego Convention Center Corporation, Procurement Dept.  
**Send Proposal to:** [robin.wied@visitsandiego.com](mailto:robin.wied@visitsandiego.com)

**Proposal Evaluation Period:** January 19, 2026 – February 5, 2026

**Notice of Intent to Award:** February 6, 2026  
*(contingent on approvals)*

**Procurement Contact:** Robin Wied, Procurement Analyst  
**E-Mail:** [robin.wied@visitsandiego.com](mailto:robin.wied@visitsandiego.com)  
**Phone:** (619) 577-3099

**Description:** The San Diego Convention Center Corporation (“Corporation”) is seeking proposals from qualified contractors (“Contractor”) to remove and install five (5) new power transformers at three (3) locations within the San Diego Convention Center (the “Center”). For full details of the scope of work, see Section 2 – Scope of Work. Any addendum or exhibit that is issued for this RFP can be found at: <https://www.visitsandiego.com/procurement/2208640-rfp-26-1069-power-transformer-replacements>

**Exhibits incorporated in this RFP:**

- Exhibit A – Sample Contract
- Exhibit B – Single Line Diagrams
- Exhibit C – Transformer Location Site Map

Written questions regarding the substance of the RFP must be submitted via e-mail to the procurement contact listed above no later than the Pre- Proposal Question Deadline indicated above. E-mailed Proposals are due prior to the Proposal Deadline indicated above and must be delivered to [robin.wied@visitsandiego.com](mailto:robin.wied@visitsandiego.com). Late Proposals shall not be accepted – NO EXCEPTIONS.

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## Section 1 – Instructions & General Conditions

1. **COMMUNICATIONS:** All communications, any modifications, clarifications, amendments, questions, responses or any other matters related to the Request for Proposal (RFP) must be made only through the Procurement Contact noted on the cover of this RFP, or their designee. A violation of this provision is cause for the Corporation to reject a company's Proposal. No contact regarding this document with other Corporation employees is permitted, and may be grounds for disqualification.
2. **PRE-PROPOSAL INFORMATION AND QUESTIONS:** Each Proposal that is timely received shall be evaluated on its merit and for completeness of all requested information. In preparing Proposals, Contractor's are advised to rely only upon the contents of this RFP and accompanying documents and any written clarifications or addenda issued by the Corporation. If a Contractor finds a discrepancy, error, or omission in the RFP package, or requires any written addendum thereto, the Contractor is requested to notify the Procurement Contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Contractors. All questions must be submitted in writing to the Procurement Contact before the Pre-Proposal Question Deadline indicated on the front of this document. All answers shall be issued in the form of a written addendum.
3. **PRE-PROPOSAL MEETING:** A Pre-Proposal site walk is **mandatory** for consideration. Please **e-mail robin.wied@visitsandiego.com** to confirm attendance and obtain directions to the meeting location.
4. **RFP MODIFICATIONS:** Clarifications, modifications, or amendments may be made to the RFP at any time prior to the Proposal Deadline at the discretion of the Corporation. It is the Contractor's responsibility to periodically check the Corporation's website at **<https://visitsandiego.com/work-with-us/vendors/current-opportunities>** until the posted Proposal Deadline to obtain any issued addenda.
5. **PROPOSAL SUBMISSION:** Submit offer on the Proposal Form provided. Contractors are required to complete the entire Proposal Form and supplements (if applicable).
  - a. Proposals must be submitted to the Procurement Department, San Diego Convention Center Corporation, by **e-mail** to **robin.wied@visitsandiego.com**, before the date and time indicated as the deadline. It is each Contractor's sole responsibility to ensure the Procurement Department receives the Proposal prior to the Proposal Deadline.
  - b. Submission of a Proposal establishes a conclusive presumption that the Contractor is thoroughly familiar with the Request for Proposal (RFP) and that the Contractor understands and agrees to abide by each and all of the stipulations and requirements contained therein.
  - c. All costs incurred in the preparation and presentation of the Proposal is the Contractor's sole responsibility; no Pre-Proposal costs shall be reimbursed to any Contractor. All documentation submitted with the Proposal shall become the property of the Corporation.
  - d. Proposals must be held firm for a minimum of 60 days.
6. **EXCEPTIONS:** Contractor shall clearly identify any proposed deviations from the Scope of Work in the Request for Proposal. Each exception must be clearly defined and referenced to the proper paragraph in this RFP. The exception shall include, at a minimum, the Contractor's proposed substitute language and opinion as to why the suggested substitution shall provide equivalent or better service and performance. If no exceptions are noted in the Contractor's Proposal, the Corporation shall assume complete conformance with this specification and the successful Contractor shall be required to perform accordingly. Proposals not meeting all requirements may be rejected.
7. **DUPLICATE PROPOSALS:** No more than one (1) Proposal from any Contractor, including its subsidiaries, affiliated companies, and franchises shall be considered by the Corporation. In the event multiple Proposals are submitted in violation of this provision, the Corporation shall have the right to determine

which Proposal shall be considered, or at its sole option, reject all such multiple Proposals.

- 8. REJECTION:** The Corporation reserves the right to reject any or all Proposals, or to accept or reject any Proposal in part, and to waive any minor informality or irregularity in Proposals received if it is determined by the Director of Procurement and Contracts that the best interest of the Corporation shall be served by doing so. A Contractor's failure to provide any additional information requested by the Corporation prior to a contractor selection may result in rejection of the Proposal. The Corporation may reject any Proposal from any person, firm, or corporation in arrears or in default to the Corporation on any contract, debt, or other obligation, or if the Contractor is debarred by the Corporation from consideration for a contract award.

The Corporation reserves the right to reject all nonconforming, nonresponsive, unbalanced, or conditional Proposals. Discrepancies in the multiplication of unit prices and unit prices themselves shall be resolved in favor of unit price. Discrepancies between the indicated sum of any column of figures and the correct sum thereof shall be resolved in favor of the correct sum.

- 9. PROCUREMENT POLICY:** Procurement for the Corporation shall be handled in a manner providing fair opportunity to all businesses. This shall be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the Corporation.
- 10. NON-DISCRIMINATION:** Corporation shall not contract with any person or firm that discriminates against employees or applicants for employment because of any factor not related to job performance. The Contractor must comply with all federal, state, and local laws and policies that prohibit discrimination in employment contracts. The Contractor must include in its subcontracts provisions that prohibit subcontractors from discriminating in their employment practices.
- 11. CONTRACTOR EVALUATION:** The Proposal shall be awarded to the most responsive, responsible Contractor meeting specifications with the highest evaluation score based upon the following criteria:
- A. Price – 30%**
  - B. Company Experience – 20%**
    - Statement of Experience and Proposed Personnel
    - Safety Record
    - Comparable Projects (similar size and complexity)
  - C. Ability to Meet Corporation's Requirements – 50%**
    - Proposed Specifications
    - Work Plan and Project Schedule
    - Terms and Conditions and Proposal Completion

- 12. CONTRACT AWARD:** The Corporation reserves the right to award by item, group of items, or total Proposal. The Contractor to whom the award is made shall be notified at the earliest possible date. After a final award of the Contract by the Corporation, the Contractor must execute and perform said Contract. If, for any reason, a contract is not executed with the selected Contractor within fourteen (14) days after receipt of Contract, then the Corporation may recommend the award to the next qualified Contractor.

- 13. DISQUALIFICATION OF CONTRACTORS:** Any one or more of the following causes may be considered for the disqualification of a Contractor as non-responsible and the rejection of the Proposal:
- a. Evidence of collusion among Contractors;
  - b. Lack of competency as revealed by either financial, experience, or safety statements;
  - c. Lack of responsibility as shown by past work;
  - d. Uncompleted work under other contracts which in the judgment of the Corporation, might hinder or prevent the prompt completion of additional work if needed.

- 14. DISCUSSIONS:** Discussions may be conducted with responsible Contractors, in order to clarify and assure full understanding of, and conformance to, the solicitation requirements. Discussions may be conducted with Contractors who submit Proposals determined to be reasonably susceptible of being elected for award, but Proposals may be accepted without such discussions. Contractors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revisions of Proposals. Such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. If during discussions there is a need for any substantial clarification of or change in the RFP, the RFP shall be amended to incorporate such clarification or change. The Contractor shall reduce any substantial oral clarification of a Proposal in writing.
- 15. PREVAILING WAGE COMPLIANCE:** The Contractor shall be fully knowledgeable of and shall comply with the provisions of the Labor Code applicable to the Work, including the general prevailing wage rate requirements, apprenticeship requirements, and requirements for subcontracts as applicable. Corporation public works projects are subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR) in accordance with Labor Code Section 1771.4(a)(1). As part of this program, contractors and subcontractors on public works projects are required to be registered with DIR in accordance with Labor Code Section 1725.5.
- 16. COMMITMENT TO USE A SKILLED AND TRAINED WORKFORCE:** Per Public Contract Code Section 2600 et seq., the Contractor shall not be prequalified and/or shortlisted unless the entity provides an enforceable commitment to the Corporation that the Contractor and its subcontractors at every tier shall use a skilled and trained workforce to perform all work on the project or contract that falls within an Apprenticeable Occupation in the building and construction trades. The Contractor, by submitting its Proposal to the Corporation, agrees that if selected, it and its subcontractors at every tier shall comply with the requirements of Public Contract Code Section 2602(a) and that the Contractor shall provide the Corporation with evidence, on a monthly basis while the project or contract is being performed, that the Contractor and its subcontractors are complying with the requirements of Public Contract Code Section 2602(a).
- 17. SUBCONTRACTORS:** The successful Contractor must identify all subcontractor(s) regardless of the dollar amount or percentage and the services they shall provide. The successful Contractor is responsible for all payments and liabilities of all subcontractor(s). Corporation reserves the right to approve or reject any proposed subcontractor. If the Corporation rejects any proposed subcontractor, the successful Contractor shall be responsible to assume the proposed subcontractor's responsibilities. The successful Contractor may propose another subcontractor if it does not jeopardize the effectiveness or efficiency of the contract. Nothing contained in the RFP or in the contract shall create or be construed as creating any contractual relationship between subcontractor and the Corporation. The Contract shall not be assignable to any other business entity without the Corporation's approval.
- 18. INSURANCE REQUIREMENTS:** At all times during the term of the contract, the Contractor shall maintain, at their sole expense, insurance coverage for the Contractor, its employees, officers and independent contractors, as follows:

TYPE OF INSURANCE	MINIMUM ACCEPTABLE LIMITS OF LIABILITY
1. Workers Compensation	Statutory
2. Employers Liability	
A. Each Accident	\$2,000,000.00
B. Each Employee-disease	\$2,000,000.00
C. Policy Aggregate-disease	\$2,000,000.00
3. Commercial General Liability	
A. Per Occurrence	\$2,000,000.00
4. Business Auto Liability	\$2,000,000.00

San Diego Convention Center Corporation, Inc., City of San Diego, San Diego Unified Port District, and the members, officers, directors, agents and employees of each of these three entities shall be named as additional insured.

- 19. DISCLOSURE OF CONTENTS:** All information provided in the Proposal shall be held in confidence and shall not be revealed or discussed with competitors or the general public, until after award of the contract except as provided by law or court decision. Contractors must make no other distribution of the Proposals other than authorized by this RFP. A Proposer who shares cost information contained in its Proposal with other Corporation personnel or competing Contractor's personnel shall be subject to disqualification.
- 20. PUBLIC DISCLOSURE:** Proposals are subject to public disclosure after the deadline for submission in accordance with applicable law.
- 21. CONTRACT COMMENCEMENT:** Commencement of a contract shall not begin prior to all necessary Corporation approvals, including Corporation's Board of Directors approval where required, and subsequent execution of the Corporation's Contract. Commencement of a contract without these approvals is solely at the Contractor's own risk and is likely to result in no payment for services performed or goods received.
- 22. CHANGE ORDERS:** In the event Corporation determines to change the Scope of Work ("SOW") to either delete or add work to be performed by Contractor or the materials to be provided for the SOW, Contractor shall prepare a change order. Corporation shall have the right to approve or disapprove the change order. Change orders submitted by Contractor shall not exceed a markup percentage of Ten Percent (10%).
- 23. CONTRACTOR REQUIREMENTS:**

Requirement Type	Required For This Project
1. Contractors State License Board (CSLB) License	Yes
Appropriate License Classification(s)	C-10 – Electrical Contractor
2. Registration with Department of Industrial Relations (DIR) as a Public Works Contractor	Yes
3. California Prevailing Wage	Yes
4. Bid Bond	No
5. Performance Bond	No
6. Payment Bond	No

*Section 2 – Scope of Work to Follow*

## Section 2 - Scope of Work

- 1.0 OVERVIEW:** The San Diego Convention Center Corporation (“Corporation”) is seeking Proposals from qualified contractors (“Contractor”) to remove and install five (5) new power transformers at three (3) locations within the San Diego Convention Center (the “Center”). This includes procuring the transformers and providing necessary engineering/permitting activities to complete the replacement project. Contractor shall provide all necessary labor, supervision, equipment, materials, tools, transportation, insurance, and other incidentals to perform the below services at prevailing wage. All replacement, testing, and commissioning work shall be performed during overnight hours to minimize disruption to Center operations. All testing and studies are to be accomplished by review of existing documentation, discussions with onsite personnel, and per the codes and standards/manufacturers’ instructions as referenced in Section 2.7 - Standards and Compliance.

Contractor shall field verify any information on which Contractor intends to rely on prior to submittal of a Proposal, which includes verifying all quantities, dimensions, conditions and variables of all existing infrastructure and equipment.

- 2.0 SCOPE OF WORK:** Contractor shall complete the Scope of Work (“SOW”) as follows:
- Replace existing power transformers with new power transformers of the same specifications.
  - Ensure that replacements are a like-for-like product and that all codes and specifications match existing needs.
  - Ensure compliance with all relevant engineering design and permitting requirements (if applicable), safety, and quality standards.
  - Minimize downtime and disruption to power supply.

### Corporation’s five (5) existing transformers requiring replacement for this project:

Asset Description	Label/ID	Proposed ID/Label	Location & Building Quadrant	Phases	Power (kVA)	Voltage (V)	Model	Type	Impedance
Transformer	T-34	T-ELL-G-2	Electrical Room GB – 3 / WWB	3	15	480/208/120	Dry	2	2.8 @ 115
Transformer	T-35	T-DPL-G-2	Electrical Room GB – 3 / WWB	3	150	480/208/120	Dry	3	6.1 @ 170
Transformer	T-52	T-DPL-G-5	Electrical Room GB – 4 / WEB	3	150	480/208/120	Dry	3	6.1 @ 170
Transformer	T-37	T-ELL-G-3	Electrical Room GB – 5 / WEB	3	75	480/208/120	Dry	2	5 @ 170
Transformer	T-38	T-LL-G-3A (SEC 1)	Electrical Room GB – 5 / WEB	3	75	480/208/120	Dry	2	5 @ 170

\*Locations of Corporation’s existing transformers can be found on Exhibit C - Transformer Location Site Map.

- 2.1 Pre-Replacement Activities:**
- Site Assessment: Conduct a thorough site assessment to understand existing conditions and identify any potential obstacles and hazards.
  - Documentation Review: Review available documentation, including transformer specifications, wiring diagrams, and historical maintenance records.
  - Safety Planning: Develop a comprehensive safety plan, including risk assessments and mitigation strategies.
  - Permits: Contractor is responsible for obtaining all applicable permits required for transformer removal, replacement, and energization.
- 2.2 Procurement and Logistics:**
- Transformer Procurement: Supply new transformers matching the specifications of the existing units. New transformers shall be equipped with all accessories required by the latest ANSI Standards.

- Logistics Planning: Plan the transportation, delivery, and secure handling of transformers to the Center. Contractor shall repair or replace any equipment damaged during shipment and is responsible for detecting and reporting all shipping damage. Delivery of project materials and project commencement shall occur within the same week.

### **2.3** Transformer Replacement Process:

- Schedule Coordination: Coordinate replacement activities with the Corporation to minimize downtime and disruption.
- Resource Allocation: Provide appropriate staffing, tools, and equipment to perform the work.
- Power Down: Safely shut down and isolate each transformer to be replaced.
- Decommissioning: Disconnect and remove existing transformers in compliance with all safety protocols.
- Site Preparation: Prepare transformer pads and mounting structures as required for new installations.
- Installation: Install new transformers with proper alignment and secure mounting.
- Connections: Reconnect all electrical and grounding connections per design specifications. Contractor shall reuse existing primary cables where feasible, extending and terminating cables as required. Transformer secondary cables shall be extended and terminated as necessary, with wire sizes verified by Contractor.
- Cleanup and Disposal: Remove and legally dispose of old transformers, oils (if applicable), and debris in accordance with environmental regulations.

### **2.4** Testing and Commissioning:

- Pre-Energization Testing: Perform all InterNational Electrical Testing Association (NETA) recommended testing prior to energization, including insulation resistance, turns ratio, and other required tests. Provide test results to the Corporation for records.
- Energization: Safely energize transformers and monitor initial performance.
- Post-Energization Testing: Conduct NETA-recommended load tests to confirm correct operation under service conditions.

### **2.5** Training:

- Training: Provide training for up to six (6) Corporation personnel covering transformer operation, features, and preventive maintenance requirements.

### **2.6** Project Closeout:

- Final Inspection: Conduct a final inspection with Corporation personnel to confirm work has been completed per specifications.
- Stakeholder Sign-Off: Obtain written acceptance from the Corporation's Representative.
- Documentation: Deliver all required documentation, including:
  - As-built drawings and wiring diagrams.
  - Maintenance records.
  - Pre- and post-energization testing reports.
  - Training materials.
  - One (1) digital and one (1) hard copy of manufacturer instruction manuals, including complete parts lists, spare parts schedules, and maintenance requirements for warranty compliance.

## **3.0 STANDARDS, CODE COMPLIANCE, AND SAFETY:** Contractor shall perform all work in compliance with the following codes and standards:

- National Electrical Code (NEC).
- California Electrical Code, Title 24, Part 3.
- International Building Code, Chapter 27 – Electrical.
- California Energy Commission (CEC) Efficiency Standards.
- Manufacturer installation, operation, and maintenance instructions.

In the event of conflicts between standards, Contractor shall bring such conflicts to Corporation's attention. Unless otherwise directed, the most stringent requirements shall apply.

Existing drawings in Corporation's possession shall be provided for reference. Corporation makes no warranty as to their accuracy. Contractors are responsible for verifying all field conditions, quantities, dimensions, and existing infrastructure details prior to Proposal submission.

While onsite, Contractor personnel must agree to adhere to Corporation Safety Program and wear applicable PPE (personal protective equipment) such as gloves, eye protection, knee pads, and follow guidance/safety practices in accordance with all applicable OSHA and manufacturer regulations and requirements. All visits to the San Diego Convention Center must be pre-arranged and coordinated with Corporation personnel before arriving onsite. Contractor personnel are required to wear a Corporation-issued badge at all times to gain access throughout the building.

It is the responsibility of the Contractor to ensure that the work site is properly protected at all times. All work areas must be marked adequately with construction signs posted to secure and isolate the work site to prevent injury to Corporation personnel and others who may require access to the surrounding space during the work. All temporary barriers shall be free standing/ self-supporting and interlocking to prevent unauthorized access.

**4.0 WARRANTY AND SUPPORT:** Contractor shall provide warranty details for the new transformers. At a minimum, Contractor shall provide a one (1) year warranty for materials and workmanship.

**5.0 SCHEDULE & HOURS OF WORK:** Corporation maintains a high occupancy facility where work must be performed around event activity. As a result, Contractor shall coordinate with Corporation for available working days. This project includes both standard working hours and overnight working hours:

- Overnight Work Hours: Monday – Friday, 5:00 p.m. – 7:00 a.m.
- Standard Work Hours: Monday – Friday, 7:00 a.m. – 5:00 p.m.

**Project Schedule:** March 1, 2026 to June 30, 2026. Corporation shall consider changes to the project schedule. Please list any proposed project schedule changes in Section 3 – Proposal Form, Exclusions and Clarifications.

**6.0 WASTE MANAGEMENT AND RECYCLING:** Contractor may utilize Corporation's onsite dumpsters and recycling bins throughout the duration of the project. Contractor shall make every effort to refrain from disposing the debris into the landfill and recycle items to the maximum extent possible. Waste shall be removed often as necessary to ensure debris and resulting dirt/dust particles are minimized. The construction site shall be kept clean and maintained daily. Recycling and waste bin areas are to be kept neat and clean and clearly marked to avoid contamination of materials. Hazardous wastes shall be separated, stored, and disposed of according to local regulations.

**7.0 PARKING AND STORAGE:** Contractor may not store excess materials, tools, equipment, or debris at Corporation's site without prior written authorization from Corporation personnel. Any materials or equipment stored at the San Diego Convention Center is at Contractor's own risk. Loading and unloading



of materials at a designated loading dock shall be scheduled with Corporation personnel. Parking shall be available on a first come first serve basis. Contractor vehicles are allowed to park without a fee during the term of the project as directed and approved by Corporation's personnel. However, availability is not always guaranteed. If parking is not available, Contractor shall be subject to parking fees.

- 8.0 CORPORATION EQUIPMENT:** Contractor shall have the right to use Corporation ladders and scissor lifts during the project, subject to availability. A waiver may be required to be signed prior to use of any Corporation provided equipment.

*Section 3 – Proposal Form to Follow*

## Section 3 – Proposal Form

**Failure to complete this form in its entirety may result in your Proposal being deemed non-responsive.**

**PROPOSER:**

Legal Business Name	
Other Entity Name(s) (if applicable)	
CSLB License Number	
DIR Public Works Contractor Number	
Primary Contact Name	
Primary Contact Position	
Primary Contact Phone Number	
Primary Contact E-mail	

**PROPOSAL:**

Please fill in the yellow highlighted sections below: Project Total is inclusive of all materials, equipment, prevailing wage labor, taxes, overhead, parking, freight, trip charges, and mobilization/de-mobilization costs.

TASK	LABOR	MATERIALS	TOTAL PRICE
Replace Transformer T-34 (One unit in total) 15kVA, 480/208/120V, 60Hz., and Pre-Replacement, Procurement & Logistics Activities <i>(Section 2 – Scope of Work, Subsection 2.1 - 2.3)</i>	\$	\$	\$
Replace Transformer T-35 and T-52 (Two units in total) each 150kVA, 480/208/120V, 60Hz., and Pre-Replacement, Procurement & Logistics Activities <i>(Section 2 – Scope of Work, Subsection 2.1 - 2.3)</i>	\$	\$	\$
Replace Transformer T-37 and T-38 (One unit in total): 75kVA, 480/208/120V, 60Hz., and Pre-Replacement, Procurement & Logistics Activities <i>(Section 2 – Scope of Work, Subsection 2.1 - 2.3)</i>	\$	\$	\$
Testing and Commissioning <i>(Section 2 – Scope of Work, Subsection 2.4)</i>	\$	\$	\$
Training and Project Closeout <i>(Section 2 – Scope of Work, Subsection 2.5 – 2.6)</i>	\$	\$	\$
<b>PROJECT TOTAL</b>	\$	\$	\$

**\*Standard Work Hours Apply to Section 2 – Scope of Work, Subsection 2.1, 2.2, 2.5 and 2.6.**

**\*Overnight Work Hours Apply to Section 2 – Scope of Work, Subsection 2.3 and 2.4.**

**PROMPT PAYMENT DISCOUNT:**

The price(s) proposed herein can be discounted by \_\_\_\_\_%, if payment is made within \_\_\_\_\_days.

Note: Unless a Prompt Payment Discount is specified above, a Net 30 shall be considered.

**COMPANY RESUME:** (Attach with Proposal Form)

Submit a company resume that includes:

- Statement of Experience – Briefly describe the background and capabilities of your company.
- Key Personnel Resumes – Provide resumes of the key personnel who shall be assigned to the project and onsite (Project Manager, Superintendent, Foreman, Laborer, etc.).
- Submit company OSHA Form 300A and Experience Modification Rate (EMR) from 2022, 2023, and 2024.

**PROPOSED SPECIFICATIONS:** (Attach with Proposal Form)

- Submit proposed material specifications for the replacement transformers. Corporation shall consider a different manufacturer from the existing transformers, but all other electrical components and specifications must match existing. Include information on extended warranties, if applicable.

**WORK PLAN AND PROJECT SCHEDULE:** (Attach with Proposal Form)

- **Written Work Plan:** Submit a proposed work plan detailing crew makeup with titles. This plan shall explain Contractor's methodology for completing the project in the specified schedule outlined in the SOW, and detail phasing sequences with reference to Corporation's building layout.
- **Transformer Lead Times:** Submit expected manufacturer lead times.
- **Project Schedule:** Submit a proposed work/project schedule in a bar-chart or Gantt chart style format with a list of activities, early and late start dates, early and late finish dates, activity duration in workdays, total float or slack time, and precedence relationships.

**TERMS AND CONDITIONS AND PROPOSAL COMPLETION:** (Attach with Proposal Form)

The awarded Contractor shall be subject to the terms and conditions outlined in Exhibit A – Sample Contract. Submit any proposed redlines from Exhibit A – Sample Contract. In the absence of exclusions listed within Section 3 - Proposal or redlines listed in Exhibit A – Sample Contract, Corporation assumes Contractor accepts all terms and conditions.

**EXCLUSIONS AND CLARIFICATIONS:**

List any exclusions and/or clarifications (use additional sheets of paper as needed):

[illegible]

**COMPARABLE PROJECTS:** Provide four (4) comparable projects similar in size and complexity:  
(use additional sheets of paper as needed)

1. Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Client Contact Information: \_\_\_\_\_

Contract Award Value: \$ \_\_\_\_\_

Contract Completion Value: \$ \_\_\_\_\_

If Contract Award / Completion Are Different Values, Please Explain Why: \_\_\_\_\_

Contract Completion Date: \_\_\_\_\_

Actual Completion Date: \_\_\_\_\_

Brief Description of Agreement/Contract or Services Provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Client Contact Information: \_\_\_\_\_

Contract Award Value: \$ \_\_\_\_\_

Contract Completion Value: \$ \_\_\_\_\_

If Contract Award / Completion Values Are Different, Please Explain Why: \_\_\_\_\_

Contract Completion Date: \_\_\_\_\_

Actual Completion Date: \_\_\_\_\_

Brief Description of Agreement/Contract or Services Provided: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Name of Company:** \_\_\_\_\_

**Client Contact Information:** \_\_\_\_\_

\_\_\_\_\_

**Contract Award Value: \$** \_\_\_\_\_

**Contract Completion Value: \$** \_\_\_\_\_

**If Contract Award / Completion Values Are Different, Please Explain Why:** \_\_\_\_\_

\_\_\_\_\_

**Contract Completion Date:** \_\_\_\_\_

**Actual Completion Date:** \_\_\_\_\_

**Brief Description of Agreement/Contract or Services Provided:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**4. Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Name of Company:** \_\_\_\_\_

**Client Contact Information:** \_\_\_\_\_

\_\_\_\_\_

**Contract Award Value: \$** \_\_\_\_\_

**Contract Completion Value: \$** \_\_\_\_\_

**If Contract Award / Completion Values Are Different, Please Explain Why:** \_\_\_\_\_

\_\_\_\_\_

**Contract Completion Date:** \_\_\_\_\_

**Actual Completion Date:** \_\_\_\_\_

**Brief Description of Agreement/Contract or Services Provided:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TO: CORPORATION**

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

**CONTRACTOR QUALIFICATION STATEMENT:**

The following statements of experience, personnel, and general qualifications of the Contractor are submitted with the assurance that the Corporation can rely on its accuracy and truthfulness.

**ADDENDA:**

The undersigned has read, understands and is fully cognizant of the Instruction, Scope of Work, Proposal Form, all Exhibits thereto, and all contents of this document, together with any written addenda issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addenda: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

**COMPLIANCE:**

The undersigned hereby accepts all administrative requirements of the RFP and shall be in compliance with such requirements. By submitting this Proposal Form, the Contractor represents that: 1) the Contractor is in compliance with any applicable ethics provisions of the Corporation's RFP, and 2) if awarded a contract to provide the goods or services required in the RFP, the Contractor shall comply with the Corporation's standards outlined in this RFP.

**NON-COLLUSION:**

The undersigned, by submission of this Proposal Form, hereby declares that this Proposal is made without collusion with any other person, firm, or corporation.

**INSURANCES:**

The undersigned further agrees that if awarded the Contract, it shall submit to the Corporation any required evidence of required insurance coverage within 14 business days after acceptance of this Proposal.

**FROM:**

Respondent's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

# Business Ownership Declaration

For Statistical Purpose Only. Required by the City of San Diego.

## Company Information

Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Ownership Classification

\*Includes Individuals, Sole Proprietorships, Partnerships, LLC's and Corporations

☐ Women owned Business (WBE – SWBE) – 51% ownership and active management

☐ Minority Owned Business (MBE – SMBE) – 51% ownership and active management

☐ Disadvantaged Business (DBE): a for-profit small business that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged as defined in Code of Federal Regulations Title 49 part 26. In the case of a corporation, 51 percent of the stock is owned by one or more such individuals; and, whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.

☐ Disabled Veteran Business Enterprise (DVBE)

☐ Small Business Enterprise (SBE)

☐ Small Local Business Enterprise (SLBE)

☐ None Apply

## Certifications

☐ Yes ☐ No Ownership Classification has been certified by a city, federal, state or private agency.

Certifying Agency: \_\_\_\_\_ Certification Date: \_\_\_\_\_

Certifying Agency: \_\_\_\_\_ Certification Date: \_\_\_\_\_

## Ethnicity

\*Required – select one.

☐ African American

☐ Asian

☐ Caucasian

☐ Hispanic

☐ Filipino

☐ Native American

☐ Pacific Islander

☐ Other: \_\_\_\_\_

### **DESIGNATION OF SUBCONTRACTORS FORM**

A contractor or subcontractor shall not be qualified to quote, bid, propose on, be listed in a quote, bid, proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5 of the Labor Code.

Contractor acknowledges that this project is a public works project as set forth in Labor Code § 1720, et seq. and certifies that all workers employed in the execution of the contract shall be paid the correct prevailing wages. The San Diego Convention Center Corporation has obtained from the Director of the Department of Industrial Relations, general prevailing wage determinations for the locality in which the work is to be performed. Copies of such wages are on file at SDCCC and available for inspection to any interested party upon request. The determinations are also available from the Department of Industrial Relations on the internet at <http://www.dir.ca.gov/DLSR/PWD/index.htm>.

Contractor acknowledges that certain stipulations are required to be included in the Contract by Labor Code §1720, et seq., certifies that it is knowledgeable of these requirements, and agrees to be bound by the required provisions. These include, but are not limited to, maintaining accurate payroll records, verifying and certifying payroll records, and making them available to SDCCC for inspection. Contractor shall require its subcontractors to comply with section 1776 of the Labor Code and is responsible for ensuring its subcontractors submit certified payroll records to SDCCC, weekly. Lien Releases from the Contractor and subcontractors shall be required for payment of invoices.

If a worker is paid less than the prevailing wage rate owed for a calendar day or portion of a day, Contractor agrees in accordance with Labor Code § 1775 to pay the worker the difference between the prevailing wage rate and the amount actually paid. If apprentices are employed on the project, the contractor shall be responsible for ensuring compliance with Labor Code § 1777.5. The Contractor shall be responsible for any penalties levied in accordance with Labor Code § 1812 for failing to pay required overtime wages.

DESIGNATION OF SUBCONTRACTORS				
DESCRIPTION OF WORK (Indicate if work includes only a portion of the quote, proposal, or proposed item. If subcontractor(s) will not be used then indicate "no subcontractor".	BUSINESS NAME AND ADDRESS	% OF TOTAL CONTRACT	LICENSE #	DIR #

Solicitation/RFP Title or PO # \_\_\_\_\_

Contractor Name \_\_\_\_\_ DIR# \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_