

Addendum 1
To RFP 26-1067 for Primary HVAC Box Filters
Questions and Answers
Issued on November 19, 2025

RFI #	Question/RFI	Answer/Clarification
1	Is this a single shipment? If not, what is the release quantity? Are shipment(s) all to one location?	Corporation will accept multiples shipments of products. Shipments are to one location as outlined in the RFP.
2	Is this an annual quantity?	No.
3	Are you open to partial orders?	Corporation will accept multiple shipments of products.
4	Are you open to a comparable item, or does it need to be the exact model # requested?	Products must meet specified requirements as outlined in the RFP. A model # was not specified in the RFP.
5	How are you using this item?	Filters are for specified Air Handler Units as outlined in Exhibits B and C.
6	Are these for re-sell, a bid job or are you the end user?	Corporation is the end user.
7	What is the required lead time?	All items specified must be delivered in full by June 30, 2026.
8	Is there a price point or budget?	Budget details are not available for this RFP at this time.
9	What is the ship to zip code?	92101.
10	Can these be alternatively packed, such as bulk or floor packed vs. palletized?	Packaging must be designed for easy handling and mobility, whether shipped in bulk, palletized, or prepared through other standard methods.
11	Are you currently purchasing these quantities elsewhere?	Yes, these quantities have been purchased previously; however, they were for pre-filters only, not this specific style.
12	Does the shipping location have a loading dock and a forklift?	Yes.
13	Is the San Diego Convention Center Corporation sales tax exempt?	No.
14	Do we need to include sales tax on our quote?	Yes.
15	Is inside delivery required?	No.
16	Is a liftgate required for delivery?	No.
17	Can you please clarify the formatting on the dimensions of this item: MERV 13 FILTER, 4"x24"x12". We need to know which dimension is horizontal and which dimension is vertical?	Dimensions are 12" H x 24" W x 4" D; however, the depth is the primary consideration, as the unit can simply be rotated to fit.