

**SAN DIEGO CONVENTION CENTER CORPORATION
BUDGET COMMITTEE MEETING
OF THE BOARD OF DIRECTORS**

**Director Alyssa Turowski, Chair
Director Gretchen Newsom
Director Jessica Anderson**

**WEDNESDAY, DECEMBER 10, 2025, 11:00 A.M.
111 W. Harbor Drive, Executive Boardroom
San Diego, California 92101**

AGENDA

**Telephone number for members of the public
to observe, listen, and address the meeting telephonically:
(727) 731-7732 – No access code is needed.**

The Executive Office elevator is currently out-of-service; however, members of the public who are mobility impaired may observe and/or provide public commentary for this meeting from the Administrative Conference Room located at Hall “E”, Mezzanine Level.

1. Call to Order - Alyssa Turowski, Chair

2. Non-Agenda Public Comment:

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that have not previously been before the Board. Pursuant to the Brown Act, no discussion or action shall be taken by the Board on items not posted on the agenda.

3. Approval of Proposed Budget Committee Meeting Minutes of October 22, 2025

Recommendation: Staff recommends approval of the Minutes from the October 22, 2025, Budget Committee meeting.

Receive Public Comment

4. Chair’s Report

5. Action Item(s):

A. Recommendation to Award Contract for Waste Disposal to Republic Services of San Diego

Recommendation:

Staff requests that the Budget Committee recommend the Board of Directors approve a contract with Republic Services of San Diego for waste

disposal services at a projected annual one-year cost of \$397,762.50 and a projected three-year cost of \$1,278,765.39.

Receive Public Comment

B. Recommendation to Award Single-Source Contract for West Generator and Switchgear Feasibility and Design to Randall Lamb

Recommendation: Staff requests that the Budget Committee recommend the Board of Directors authorize award of a single source contract to Randall Lamb in the amount of \$451,115, with an additional 10% contingency, for a total not-to-exceed capital project value of \$496,000.

Receive Public Comment

C. Recommendation to Authorize Approval of Employee Health and Welfare Benefits for PY 2026-2027 through Marsh & McLennan Agency, LLC

Recommendation: Staff requests that the Audit Committee recommend the Board of Directors authorize Approval of Employee Health and Welfare Benefits for Policy Year 2026-2027 through Marsh McLennan Agency, LLC

Receive Public Comment

6. Staff Updates:

- **Deputy CEO-CFO**
Informational Items- No Discussion or Action-
Brief Comments or Questions from Committee Members Only

7. Urgent non-agenda items (must meet the requirements of Government Code, Section 54954.2)

8. Budget Committee Comment [Govt. Code §54954.2(a)(2)]

Informational Item- No Discussion or Action-
Brief Comments or Questions from Board Members Only

Adjournment

This information is available in alternative formats upon request. To request an agenda in an alternative format, or to request a sign language, oral interpreter, an Assistive Listening Device ("ALD"), or other reasonable accommodation for the meeting, please call Pat Evans at (619) 525-5131 at least two working days prior to the meeting to ensure availability. **Audio copies of Board of Director meetings are available upon request. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com to request a copy.**

In compliance with Government Code section 54957.5, non-exempt written material that is distributed to the Board prior to the meeting will be available at the meeting or it may be viewed in advance of the meeting online at visitsandiego.com. Materials distributed to the board after the posting of this agenda also will be available. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com if you would like to receive a copy of any material related to an item on this agenda.

Agenda Item 3

MINUTES

SAN DIEGO CONVENTION CENTER CORPORATION BUDGET COMMITTEE OF THE BOARD OF DIRECTORS COMMITTEE MEETING OF OCTOBER 22, 2025

BOARD MEMBERS PRESENT: Chair Alyssa Turowski and Director Gretchen Newsom, and Director Jessica Anderson

BOARD MEMBERS ABSENT:

STAFF PRESENT: Rip Rippeeoe, Mardeen Mattix, Corey Albright, Shannon Martinez, and Pat Evans (Recorder)

ALSO PRESENT:

*Meeting Minutes memorialize votes on “Action Items” and Staff Reports and are not a verbatim transcript of regular Committee meetings. Audio copies of Committee meetings are available upon request. Please contact Pat Evans at (619)525-5131 or pat.evans@visitsandiego.com to request a copy.

1. **Call to Order:** Chair Turowski called the meeting to order at 11:00 a.m. in the Executive Boardroom of the San Diego Convention Center, 111 West Harbor Drive, San Diego, California.

Chair Turowski announced that since this meeting is being conducted on site with an open line to the public, the first action is to perform a roll call to determine which Board members are present on this call:

Director Turowski– Present
Director Newsom– Present
Director Anderson– Present

Chair Turowski reported that all Directors were present, and all votes would be recorded via roll-call vote.

2. **Non-Agenda Public Comment:** Chair Turowski requested public comment regarding any non-agenda items. No members of the public responded to the request for comment.

3. **Approval of Minutes of September 17, 2025, Budget Committee Meeting:**

Chair Turowski inquired if any member of the public wished to comment on Agenda Item (3). No members of the public responded to the request for comment.

Directors Anderson and Newsom moved and seconded, respectively, to approve the minutes from the September 17, 2025, meeting.

**Director Turowski - Aye
Director Newsom - Aye
Director Anderson – Aye**

Vote: Unanimous

AYES: 3

NAYS: 0

ABSTENTIONS: 0

4. **Chair's Report:** None

5. **Action Item(s):**

A. Recommendation to Ratify FY 2026 Restated Budget

Chair Turowski called for a staff report regarding Agenda Item (5.A). After staff submitted its report, Chair Turowski inquired if any member of the public wished to comment on Agenda Item (5.A). No members of the public responded to the request for comment.

After presentations by staff, request for public comment and Director discussion, Directors Newsom and Anderson moved and seconded, respectively, to approve the staff recommendation that the Board Ratify the FY 2026 Restated Budget.

**Director Turowski – Aye
Director Newsom– Aye
Director Anderson - Aye**

Vote: Unanimous

AYES: 3

NAYS: 0

ABSTENTIONS: 0

6. **Staff Updates:**

Deputy CEO-CFO Update: Ms. Mattix reported:

- Last month Ms. Mattix reported that there was a flattening of event activity. The month of September does not look like that. All of the city-wide events performed

very well. There were a few cancellations of smaller events, but those cancellations did not significantly impact the budget. Staff will continue to monitor the cancellations to determine if a trend is developing. Overall the corporation's financials are stable and good.

7. **Urgent non-agenda items** (must meet the requirements of Government Code, Section 54954.2) — **None**

8. **Budget Committee Comment** [Govt. Code §54954.2(a)(2)]: **None**

There being no further business, the meeting adjourned at 11:10 a.m.

CERTIFICATION

I, Alyssa Turowski, Chair of the Budget Committee of the Board of the Directors of San Diego Convention Center Corporation, Inc., do hereby certify that the foregoing is a true and correct copy of the minutes of the business transacted by the Budget Committee of the Board of Directors of the San Diego Convention Center Corporation, Inc. at a duly noticed meeting held on October 22, 2025.

Alyssa Turowski, Chair

Agenda Item 5.A

SAN DIEGO CONVENTION CENTER CORPORATION M E M O R A N D U M

TO: Budget Committee

FROM: Andrea O'Hara, Director of Procurement & Contracts

DATE: For the Agenda of December 10, 2025

RE: Recommendation to Award Contract for Waste Disposal to Republic Services of San Diego

BACKGROUND

In January 2021, Corporation entered into an agreement with Republic Services of San Diego for waste disposal services. The initial term was for three (3) years with the option for two (2) single-year extensions. Republic Services held pricing for the first three years of the contract and then escalated costs for years four and five by 7% annually. The full contract term, including the two single-year extensions, will expire on December 31, 2025.

DISCUSSION

On September 30, 2025, Staff issued a request for proposals (RFP) to award a three (3) year contract term for waste disposal services. The award determination was based on best value, and five (5) bid responses were received. An evaluation panel was formed and evaluated bidders based on the following criteria outlined in the RFP:

- a. Company Experience – 35%
- b. Cost – 30%
- c. Ability to Meet Corporation's Requirements – 25%
- d. Interview Presentation – 10%

The evaluation panel decided to interview all five (5) bidders. Each bid response consists of a variety of defined services at a set unit rate. The bids for the initial three (3) year contract term ranged from a high of \$1,437,753 to a low of \$1,024,833. The projected costs by bidder are:

Bidder	Annual (Year 1)	3 Year Total
Diamond Environmental	\$328,721.00	\$1,024,833.00
EDCO	\$373,837.00	\$1,212,803.50
Republic Services of San Diego	\$397,762.50	\$1,278,765.39
Ware Disposal	\$404,890.00	\$1,282,800.00
Waste Management	\$445,809.19	\$1,437,753.30
<i>Bidder Average</i>	<i>\$390,203.94</i>	<i>\$1,247,391.04</i>

The evaluation panel determined that Republic Services of San Diego offered the best value with a projected annual cost of \$397,762.50 (year 1) and a three (3) year cost of \$1,278,00.00. Important factors supporting the recommendation included:

- Demonstrated ability to provide timely, reliable service for waste removal and compactor cleaning.
- Extended operational hours to ensure that there is adequate service coverage to support event activity on non-standard schedules, including weekends.
- Ability to provide advice, support, and data reporting to maximize landfill diversion through composting, recycling, and other waste reduction efforts. While Republic Services of San Diego's proposal includes an annual cost increase of 106% compared to the current annual cost of \$192,636.81. The cost increase was consistently seen across all proposals with an average increase of 103% across all bidders, compared to the current year.
- These higher costs are driven by current market forces that include labor, transportation costs, and special handling for landfill diversion efforts. The evaluation panel determined the cost increase to be fair and reasonable and recommend proceeding with awarding a contract to Republic Services of San Diego for waste disposal services.

BUDGETARY IMPACT

The recommended waste disposal contract with Republic Services of San Diego represents an increase that will potentially exceed the monthly projected costs in the current FY26 budget.

RECOMMENDATION

Staff requests that the Budget Committee recommend the Board of Directors approve a contract with Republic Services of San Diego for waste disposal services at a projected annual one-year cost of \$397,762.50 and a projected three-year cost of \$1,278,765.39.

_____/s/
Andrea O'Hara
Director of Procurement & Contracts

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue, Suite 200 • San Diego, CA 92101
Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED CONTRACTOR IDENTIFICATION

Type of Contractor: ☐ Construction ☐ Vendor/Supplier ☐ Financial Institution ☐ Lessee/Lessor
☐ Consultant ☐ Grant Recipient ☐ Insurance Company ☐ Other

Name of Company: _____

ADA/DBA: _____

Address (Corporate Headquarters, where applicable): _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: _____ Fax Number: _____

Name of Company CEO: _____

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: _____ Fax Number: _____ Email: _____

Type of Business: _____ Type of License: _____

The Company has appointed: _____

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: _____

Telephone Number: _____ Fax Number: _____ Email: _____

- ☐ One San Diego County (or Most Local County) Work Force - Mandatory
☐ Branch Work Force *
☐ Managing Office Work Force

Check the box above that applies to this WFR.

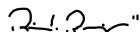
*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of _____

(Firm Name)

_____, _____ hereby certify that information provided
(County) (State)

herein is true and correct. This document was executed on this _____ day of _____, 20.____



(Authorized Signature)

(Print Authorized Signature Name)

WORK FORCE REPORT – Page 2

NAME OF FIRM: _____ DATE: _____

OFFICE(S) or BRANCH(ES): _____ COUNTY: _____

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- | | |
|--------------------------------------|---|
| (1) Black or African-American | (5) Native Hawaiian or Pacific Islander |
| (2) Hispanic or Latino | (6) White |
| (3) Asian | (7) Other race/ethnicity; not falling into other groups |
| (4) American Indian or Alaska Native | |

Definitions of the race and ethnicity categories can be found on Page 4

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black or African American		(2) Hispanic or Latino		(3) Asian		(4) American Indian/ Nat. Alaskan		(5) Pacific Islander		(6) White		(7) Other Race/ Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial														
Professional														
A&E, Science, Computer														
Technical														
Sales														
Administrative Support														
Services														
Crafts														
Operative Workers														
Transportation														
Laborers*														

*Construction laborers and other field employees are not to be included on this page

Totals Each Column														
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Grand Total All Employees

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3

NAME OF FIRM: _____ DATE: _____

OFFICE(S) or BRANCH(ES): _____ COUNTY: _____

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- | | |
|--------------------------------------|---|
| (1) Black or African-American | (5) Native Hawaiian or Pacific Islander |
| (2) Hispanic or Latino | (6) White |
| (3) Asian | (7) Other race/ethnicity; not falling into other groups |
| (4) American Indian or Alaska Native | |

Definitions of the race and ethnicity categories can be found on Page 4

TRADE OCCUPATIONAL CATEGORY	(1) Black or African American		(2) Hispanic or Latino		(3) Asian		(4) American Indian/ Nat. Alaskan		(5) Pacific Islander		(6) White		(7) Other Race/ Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column														
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Grand Total All Employees

Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
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Work Force Report

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (American Indian or Alaska Native, Asian, Black or African-American, Native Hawaiian or Pacific Islander, White, and Other) for each occupation. Currently, our CLFA data is taken from the 2010 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County Work Force Report¹. By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a Work Force Report from that county². If participation in a San Diego project is by work forces from San Diego County and, for example, from Los Angeles County and from Sacramento County, we ask for separate Work Force Reports representing your firm from each of the three counties.

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report^{1, 3}. In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS:

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

- ¹ One San Diego County (or Most Local County) Work Force – Mandatory in most cases
- ² Branch Work Force *
- ³ Managing Office Work Force

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

RACE/ETHNICITY CATEGORIES

American Indian or Alaska Native – A person having origins in any of the peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the Black racial groups of Africa.

Native Hawaiian or Pacific Islander – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White – A person having origins in any of the peoples of Europe, the Middle East, or North Africa.

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin.

Exhibit A: Work Force Report Job Categories – Administration

Refer to this table when completing your firm's Work Force Report form(s).

Management & Financial

Advertising, Marketing, Promotions, Public Relations, and Sales Managers
Business Operations Specialists
Financial Specialists
Operations Specialties Managers
Other Management Occupations
Top Executives

Professional

Art and Design Workers
Counselors, Social Workers, and Other Community and Social Service Specialists
Entertainers and Performers, Sports and Related Workers
Health Diagnosing and Treating Practitioners
Lawyers, Judges, and Related Workers
Librarians, Curators, and Archivists
Life Scientists
Media and Communication Workers
Other Teachers and Instructors
Postsecondary Teachers
Primary, Secondary, and Special Education School Teachers
Religious Workers
Social Scientists and Related Workers

Architecture & Engineering, Science, Computer

Architects, Surveyors, and Cartographers
Computer Specialists
Engineers
Mathematical Science Occupations
Physical Scientists

Technical

Drafters, Engineering, and Mapping Technicians
Health Technologists and Technicians
Life, Physical, and Social Science Technicians
Media and Communication Equipment Workers

Sales

Other Sales and Related Workers
Retail Sales Workers
Sales Representatives, Services
Sales Representatives, Wholesale and Manufacturing
Supervisors, Sales Workers

Administrative Support

Financial Clerks
Information and Record Clerks
Legal Support Workers

Material Recording, Scheduling, Dispatching, and Distributing Workers
Other Education, Training, and Library Occupations
Other Office and Administrative Support Workers
Secretaries and Administrative Assistants
Supervisors, Office and Administrative Support Workers

Services

Building Cleaning and Pest Control Workers
Cooks and Food Preparation Workers
Entertainment Attendants and Related Workers
Fire Fighting and Prevention Workers
First-Line Supervisors/Managers, Protective Service Workers
Food and Beverage Serving Workers
Funeral Service Workers
Law Enforcement Workers
Nursing, Psychiatric, and Home Health Aides
Occupational and Physical Therapist Assistants and Aides
Other Food Preparation and Serving Related Workers
Other Healthcare Support Occupations
Other Personal Care and Service Workers
Other Protective Service Workers
Personal Appearance Workers
Supervisors, Food Preparation and Serving Workers
Supervisors, Personal Care and Service Workers
Transportation, Tourism, and Lodging Attendants

Crafts

Construction Trades Workers
Electrical and Electronic Equipment Mechanics, Installers, and Repairers
Extraction Workers
Material Moving Workers
Other Construction and Related Workers
Other Installation, Maintenance, and Repair Occupations
Plant and System Operators
Supervisors of Installation, Maintenance, and Repair Workers
Supervisors, Construction and Extraction Workers
Vehicle and Mobile Equipment Mechanics,

Installers, and Repairers
Woodworkers

Operative Workers

Assemblers and Fabricators
Communications Equipment Operators
Food Processing Workers
Metal Workers and Plastic Workers
Motor Vehicle Operators
Other Production Occupations
Printing Workers
Supervisors, Production Workers
Textile, Apparel, and Furnishings Workers

Transportation

Air Transportation Workers
Other Transportation Workers
Rail Transportation Workers
Supervisors, Transportation and Material
Moving Workers
Water Transportation Workers

Laborers

Agricultural Workers
Animal Care and Service Workers
Fishing and Hunting Workers
Forest, Conservation, and Logging Workers
Grounds Maintenance Workers
Helpers, Construction Trades
Supervisors, Building and Grounds Cleaning
and Maintenance Workers
Supervisors, Farming, Fishing, and Forestry
Workers

Exhibit B: Work Force Report Job Categories–Trade

Brick, Block or Stone Masons

Brickmasons and Blockmasons
Stonemasons

Carpenters

Carpet, floor and Tile Installers and Finishers

Carpet Installers
Floor Layers, except Carpet, Wood and Hard
Tiles
Floor Sanders and Finishers
Tile and Marble Setters

Cement Masons, Concrete Finishers

Cement Masons and Concrete Finishers
Terrazzo Workers and Finishers

Construction Laborers

Drywall Installers, Ceiling Tile Inst

Drywall and Ceiling Tile Installers
Tapers

Electricians

Elevator Installers and Repairers

First-Line Supervisors/Managers

First-line Supervisors/Managers of
Construction Trades and Extraction Workers

Glaziers

Helpers, Construction Trade

Brickmasons, Blockmasons, and Tile and
Marble Setters
Carpenters
Electricians
Painters, Paperhangers, Plasterers and Stucco
Pipelayers, Plumbers, Pipefitters and
Steamfitters
Roofers
All other Construction Trades

Millwrights

Heating, Air Conditioning and Refrigeration
Mechanics and Installers
Mechanical Door Repairers
Control and Valve Installers and Repairers
Other Installation, Maintenance and Repair
Occupations

Misc. Const. Equipment Operators

Paving, Surfacing and Tamping Equipment
Operators
Pile-Driver Operators
Operating Engineers and Other Construction
Equipment Operators

Painters, Const. Maintenance

Painters, Construction and Maintenance
Paperhangers

Pipelayers and Plumbers

Pipelayers
Plumbers, Pipefitters and Steamfitters

Plasterers and Stucco Masons**Roofers****Security Guards & Surveillance Officers****Sheet Metal Workers****Structural Iron and Steel Workers****Welding, Soldering and Brazing Workers**

Welders, Cutter, Solderers and Brazers
Welding, Soldering and Brazing Machine
Setter, Operators and Tenders

Workers, Extractive Crafts, Miners

Agenda Item 5.B

SAN DIEGO CONVENTION CENTER CORPORATION M E M O R A N D U M

TO: Budget Committee

FROM: Andrea O'Hara, Director Procurement and Contracts

DATE: For the Agenda of December 10, 2025

RE: Recommendation to Award Single-Source Contract for West Generator and Switchgear Feasibility and Design to Randall Lamb

BACKGROUND

The San Diego Convention Center previously awarded a contract for the Central Plant design to SC Engineers, who subcontracted the electrical scope to Randall Lamb. As part of this work, Randall Lamb conducted load studies and engineering analysis to identify optimal solutions for equipment selection and energy management.

Their findings concluded that the existing switchgear feeding the Central Plant is obsolete and cannot support future requirements based on the proposed design. Additionally, the West Building generator is outdated and poses a risk to the Convention Center's resiliency. Both components have been identified as top priorities within the modernization efforts approved under City of San Diego Measure C.

DISCUSSION

The San Diego Convention Center Corporation ("SDCCC") has identified the need for a feasibility study and design services to support the upcoming modernization of the West Building's generator and switchgear systems. To ensure an efficient and accurate assessment, SDCCC recommends engaging Randall Lamb for this work.

Randall Lamb has an established and comprehensive understanding of the Convention Center's electrical infrastructure, gained through years of direct involvement in major system upgrades. Notably, their leadership in the Central Plant design provided them with deep familiarity with existing load capacities, system interdependencies, and operational constraints unique to our facility. This institutional knowledge significantly reduces onboarding time, minimizes the risk of design inconsistencies, and enhances the accuracy of feasibility outcomes.

Selecting Randall Lamb for the West Building Generator and Switchgear project supports continuity, leverages proven expertise, and ensures that future construction efforts are built on reliable, well-informed engineering analysis. This approach is both cost-effective and operationally prudent for the Convention Center's long-term modernization strategy.

BUDGETARY IMPACT

This work supports three of the four modernization capital projects approved under Measure C and will be funded accordingly. The proposed fee for design, plan check, bidding, and construction administration is \$451,115. The Engineering and Capital Projects team has reviewed the estimate and determined it to be fair and reasonable.

RECOMMENDATION

Electrical infrastructure is highly complex and deeply interconnected, and assigning responsibility to one qualified contractor provides several critical advantages, therefore; staff recommends awarding a single-source contract to Randall Lamb. Engaging the same consultant for all major electrical projects will ensure consistency, reduce risk, and improve efficiency. Additionally, the proposed fee aligns with current market conditions.

Key advantages of awarding this contract to Randall Lamb include:

- In-depth familiarity with the Central Plant and overall Convention Center requirements.
- Ability to complete work prior to Central Plant construction, minimizing potential delays.
- Single point of contact for all major electrical capital projects, improving response times.
- Enhanced collaboration with internal staff, contractors, and consultants.

Staff requests that the Budget Committee recommend the Board of Directors authorize award of a single source contract to Randall Lamb in the amount of \$451,115, with an additional 10% contingency, for a total not-to-exceed capital project value of \$496,000.

_____/s/_____
Andrea O'Hara
Director, Procurement and Contracts

Agenda Item 5.C

SAN DIEGO CONVENTION CENTER CORPORATION M E M O R A N D U M

TO: Budget Committee

FROM: Mardeen Mattix, Deputy Chief Executive Officer & CFO

DATE: For the Agenda of December 10, 2025

RE: Recommendation to Authorize Approval of Employee Health and Welfare Benefits for PY 2026-2027 through Marsh & McLennan Agency, LLC

OVERVIEW

The San Diego Convention Center Corporation (“SDCCC”) is preparing for its annual renewal of employee Health and Welfare Benefits for the plan year beginning March 1, 2026. This renewal covers medical, dental, vision, life, accidental death and dismemberment (AD&D), long-term disability, flexible spending accounts, and other voluntary benefits.

Marsh & McLennan Agency (“Marsh”) has served as SDCCC’s benefits broker since March 2018, with an option to extend through February 2026. SDCCC recommends exercising a one-year extension through February 2027 to support continuity as we enter the upcoming plan year.

OBJECTIVES OF HEALTH RENEWAL

- **Maintain Comprehensive Coverage:** Continue offering a competitive, high-quality benefit package that supports employee health and retention.
- **Minimize Disruption:** Maintain current plan designs to reduce employee impact.
- **Financial Sustainability:** Balance competitive benefits through reasonable costs.

PROPOSED PLAN RENEWAL

1. Maintain existing Medical Plans

Sharp’s PY 2026 – 2027 initial renewal had a one-year rate cap of 7.5% for the HMO and Point of Service (POS) plans as well as offered a negotiated rate cap of 15% for next year’s renewal. Total Sharp annual premiums are expected to increase by \$117,594.

The SIMNSA HMO plan, designed for Mexican Nationals, maintains a 4% premium increase, or \$8,295.

Recommendation: Renew all three medical plan options (Sharp HMO, Sharp POS, and SIMNSA HMO).

2. Maintain Dental Plans

United Concordia's renewal for the DPPO plan was presented at 10.1% and negotiated down to a 7.0% increase (\$4,875 annualized cost increase). The DHMO plan renewal was 0%.

The SIMNSA Dental HMO plan will remain, catering to Mexican Nationals, with a 0% premium increase.

Recommendation: Renew all three dental offerings.

3. Rate Guarantees for Other Benefits

- **Vision (EyeMed):** No rate increases guaranteed through **3/1/2030**.
- **Life, Disability, and Voluntary Plans:** No increase for policies through **3/1/2027**; includes the addition of a 100% employee-paid Hospital Indemnity Plan.
- **Employee Assistance Program (Aetna):** No increase with contract extension through **3/1/2027**.
- **COBRA (IGOE):** No cost increase.
- **Critical Illness (Aflac):** 100% employee-paid; no increase.
- **Flexible Spending (IGOE):** 100% employee-paid; no increase.
- **Pet Insurance (Nationwide):** 100% employee-paid; no increase.

FINANCIAL IMPACT

The renewal of SDCCC's current medical, dental, and vision plans results in nearly \$1,400,000 in annual premium costs, a **net premium increase of approximately \$78,000** over the prior plan year.

In addition, Sharp has offered SDCCC a **\$10,000 premium credit** to offset future premium costs in the plan year.

EMPLOYEE ENROLLMENT AND COMMUNICATION

Enrollment Period: January 08 – 23, 2026.

Employee Education: Educational campaigns will ensure understanding of new options.
Enrollment Assistance: Town halls, department meetings, one-on-one meetings, video, and a detailed benefits guide will be available.

Financial Overview

Status Quo Renewal

TOTAL OVERALL COST	#	2026 Renewal - Status Quo		
		CURRENT (2025)	INITIAL RENEWAL	NEGOTIATED RENEWAL
Medical Plans				
Sharp Medical	127	\$1,559,969	\$1,677,563	\$1,677,563
Premium Holiday				-\$10,000
SIMNSA	41	\$207,352	\$215,647	\$215,647
Net Medical Coverage	168	\$1,767,321	\$1,893,210	\$1,883,210
Change from Current - \$			\$125,889	\$115,889
Change from Current - %			7.1%	6.6%
Dental Plans				
UCCI Dental	152	\$80,709	\$87,734	\$85,584
SIMNSA DHMO	19	\$7,344	\$7,344	\$7,344
Net Dental Coverage	171	\$88,053	\$95,078	\$92,928
Change from Current - \$			\$7,025	\$4,875
Change from Current - %			8.0%	5.5%
Vision Plan	151	\$17,371	\$17,371	\$17,371
Change from Current - \$			\$0	\$0
Change from Current - %			0.0%	0.0%
Aetna EAP	449	\$7,112	\$7,112	\$7,112
Change from Current - \$			\$0	\$0
Change from Current - %			0.0%	0.0%
Hartford Life/Disability	206	\$60,891	\$60,891	\$60,891
Change from Current - \$			\$0	\$0
Change from Current - %			0.0%	0.0%
Combined Health Plans		\$1,940,748	\$2,073,662	\$2,061,512
Change from Current - \$			\$132,914	\$120,764
Change from Current - %			6.8%	6.2%
SDCC's Health Plan Costs		\$1,321,995	\$1,410,307	\$1,399,310
Change from Current - \$			\$88,312	\$77,315
Change from Current - %			6.7%	5.8%

Recommendation

Staff requests the Budget Committee recommend the Board of Directors authorize renewal of all current benefit plan designs for a one-year term, effective March 1, 2026 – February 28, 2027, including the addition of a 100% employee-paid Hospital Indemnity Plan.

Staff further requests the Budget Committee recommend the Board of Directors extend the brokerage contract with Marsh & McLennan Agency through February 2027 to support this renewal cycle.

Mardeen Mattix
 Deputy Chief Executive Officer & CFO